**GRANT COUNTY PUBLIC LIBRARY**

**BOARD OF TRUSTEES MEETING**

**REGULAR BUSINESS**

**March 11, 2019**

**Call to order:** 7:00 pm Community Room

**Type of meeting:** Regular Business

**Presiding Officer:** Bill Oliver, Board President

**Quorum:** Present

**Trustees Present:** Bill Oliver, Paul Messner, and Matthew Smith

**Also Present:** Susan Nimersheim, Director; Amy Coghill, Administrative Assistant

**Absent:** Roxanne Howe and Cara Copes

**Agenda approval and adoption:** Approved upon a motion from Paul Messner and a second from Matthew Smith to add an agenda item in Other to transfer $13,281.33 from Operating-102 to Account 106.

**Secretary’s** **Report:**  A motion was made by Matthew Smith to approve the minutes from the February 2019 board meeting. This was seconded by Paul Messner. Motion carried.

**Treasurer’s Report:**  A motion was made by Matthew Smith and seconded by Paul Messner to approve the February 2019 financial reports. Motion carried.

**Business:**

1. Construction update was presented by Susan Nimersheim. Everything is progressing well. The fireplace is in and waiting for the mantel and LH doors to be installed. Electric and cabling is being run and floor boxes have been moved in the Youth Services area. We are waiting on the concrete for the back parking area. Sliding doors have been installed but not hooked up to the electric.
2. Submittal #12 to Ashley Construction – A motion was made to make a payment to Ashley Construction in the amount of $298,136.25 by Paul Messner and seconded by Matthew Smith. Motion carried.
3. Change order-additional sliding doors. The question of whether we would like all the doors to be sliders and match came up. It was suggested that now would be the ideal time to do that while under construction. The motion to approve adding the doors was made by Matthew Smith with a second by Paul Messner. Motion carried.
4. Change in completion date – first week in May. This is probably not the date of the official opening. That could possibly happen during the Summer Reading kick-off. The front meeting room will be finished, however, in time for the Yarnival on April 27.
5. Request approval to accept E-rate bids for IT equipment within acceptable range. Because of the dates of the bid openings that would be after this meeting, we don’t know how much they would be. This will be the last year to submit the request for this type of equipment. Amy has been working closely with Fred Ostrem of LibSynergy and Lauren Abner from KDLA to make sure it is all within parameters.
6. SB25 – A report from Susan explaining that SB 25 is really the only bill that has much threat to the way we do things. The bill would give the Fiscal Court the power to approve or not approve any SPGE taking a 4% increase. If they don’t act on it, the entity would be able to take the 4%. If they do not approve it, the tax rate reverts to compensating.
7. Other – Susan Nimersheim requested approval to move $13,281.33 from General Operating (102) to the Contingency Fund Account (106). This is the amount the annually after our audit our auditor approves us to transfer into Contingency.

**Policy Review:** Premium Only Plan/Cafeteria Plan Policy – Susan requested that we begin offering this type policy to enable tax benefits to employees concerning health and other related policies. It will allow employees to have health benefits to be deducted pre-tax. A motion was made by Matthew Smith and a second was made by Paul Messner. Motion carried.

**Reports:**

1. Director’s Report – Susan presented her report for February 2019.
2. Regional Report – Susan also presented the Regional report as Chris Bischoff was unable to attend.

**Correspondence:** None

**Board Member Comment: None**

**Adjournment:**  Motion made to adjourn by Paul Messner and seconded by Matthew Smith. Adjournment at 7:50 pm

**Next Board Meeting:** Monday, April 8, 2019, 2019 at 7 pm

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President Secretary