

Library Board Meeting

October 14, 2024

7:00 p.m.

Room: Community Room

Call to Order: 7:00 p.m. by Ann Stanchina

Type of Meeting: Regular Business Meeting

Presiding Officer: Ann Stanchina

Quorum: Yes

**Trustees Present: Melissa Wallace, Ann Stanchina, Jamie Baker, Rick Willoby,
Jean Payak**

Also Present: Angie Gabbard

Community Comment: None

Agenda Approval and Adoption:

Motion: Jamie Baker

Second: Jean Payak

Motion Carried

Secretary's Report: Melissa Wallace

Amendments:

- To keep the meeting minutes focused on the collective decisions of the group, it might be helpful to avoid using personal pronouns like "I" or personal opinions. This way, the minutes can remain clear and neutral, representing the overall discussions without highlighting individual perspectives.
- #10 should read: Operations Manual needs to be updated to reflect GCPL's previous adoption of Model Procurement Code for purchases over a certain amount.
- #11-14 are already reflected in the board minutes via the 3rd party audit, and can be removed.

Motion: Jamie Baker

Second: Jean Payak

Motion Carried

Treasurer's Report:

Questions/Amendments: None

Motion: Rick Willoby
Second: Jamie Baker
Motion Carried

Business:

Staff Salaries:

- Discussion was had comparing GCPL staff salaries compared to surrounding county libraries. GCPL's salaries are comparable. The board will reevaluate mid-year to discuss any changes.

Policy Review:

a. Update Library Operations Manual 10.1 to reflect current KDLA purchase/bid limit:

The Manual will be changed to the following: The library follows KDLA Model Procurement Code and complies with KRS424.260 regarding bids for materials supplies, equipment or services.

b. Update Reimbursement

The Manual sections 21.1, 21.4, and 4.3 will be changed to read "must be made during the quarter."

Motion for both changes: Rick Willoby
Second: Jean Payak
Motion Carried

Reports:

Director's Report:

Regional Report:

- Discussion was had concerning sending a couple of employees to the KPLA Leadership Summit.

Correspondence: \$100 donation was made to GCPL for notary services.

Board Member Comment:

September library bank account motion and actions tabled until an opportunity arises when library's accounts require refinancing.

Next Board Meeting: Monday, November 11, 2024

Adjournment: 8:09 p.m.

**Motion: Jean Payak
Second: Rick Willoby
Motion Carried**

(President Ann Stanchina)

(Secretary Melissa Wallace)