**GRANT COUNTY PUBLIC LIBRARY**

**BOARD OF TRUSTEES MEETING**

**REGULAR BUSINESS**

 **August 13, 2018**

**Call to order:** 7:05 pm Community Room

**Type of meeting:** Regular Business

**Presiding Officer:** Bill Oliver, Board President

**Quorum:** Present

**Trustees Present:** Bill Oliver, Paul Messner and Cara Copes

**Also Present:** Susan Nimersheim, Director; Amy Coghill, Administrative Assistant

**Absent:** Roxanne Howe and Matthew Smith

**Agenda approval and adoption:** A motion was made by Paul Messner to approve and adopt the agenda and seconded by Cara Copes. Motion carried.

**Public Comment:** None

**Secretary’s Report:** The July2018 minutes were reviewed and the report was approved upon a motion made by Paul Messner and a second by Cara Copes; motion carried.

**Treasurer’s Report:** The July 2018 Financial Report was reviewed and presented. The report was approved upon a motion made by Cara Copes and a second by Paul Messner. Motion carried.

**Business:**

1. Construction update

1. There has been a change order proposed for an extra door in the back of the building for safety and convenience reasons. A motion to approve this change was made by Paul Messner and seconded by Cara Copes. Motion carried.

2. EIFS recoated and painted solving the color discrepancy. The cupolas will also be painted to match.

3. Steel trusses and framing – work on the trusses has already begun with framing to begin this week.

1. Submittal #5 for Ashley Construction – A motion was made by Cara Copes to approve payment of $250,000 in construction expenses to Ashley Construction. Motion was seconded by Paul Messner; motion carried.
2. Tax Rate approval – Upon recommendation by Susan Nimersheim, the motion was made by Paul Messner to approve the compensating rate tax increase. Motion was seconded by Cara Copes. Motion carried.
3. Salary rates for FY2019 – A motion was made by Paul to institute a 3% raise in salary for library employees with chance of increase or decrease at Susan’s discretion based on employee performance.
4. There was some preliminary discussion among the board members about the addition of a 3D printer at the library.
5. Susan reported that the Women’s Club would like to have a meeting at the library that would include serving wine. Paul suggested Susan investigate the laws pertaining to alcohol in the library with the State Library Board. She will and report back to the board at the next meeting.

**Policy Review:** None

**Reports:**

1. Director’s Report – Susan presented her report for July 2018.
2. Regional Report – Susan also presented the Regional report as Chris Bischoff was unable to attend.

**Correspondence:** Susan received an email from Jonathan Joseph, an analyst with Smart Procure. They collect information from government entities to add to a database, and are interested in our financial records from 2013 to present. Susan replied requesting adequate compensation for gathering said information and has not had a reply.

**Board Member Comment: None**

**Adjournment:**  Motion made to adjourn by Paul Messner and seconded by Cara Copes. Adjournment at 7:56 pm

**Next Board Meeting:** Monday, Sept 10, 2018

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President Secretary