**Library Board Meeting**

**August 12, 2024**

**7:00 p.m.**

**Room: Community Room**

**Call to Order: 7:01 p.m. by Ann Stanchina**

**Type of Meeting: Regular Business Meeting**

**Presiding Officer: Ann Stanchina**

**Quorum: Yes**

**Trustees Present: Melissa Wallace, Rick Willoby, Ann Stanchina, and Jean Payak**

**Also Present: Pat Goodman, Angie Gabbard, Amy Coghill, and Kristie Willoby of Heritage Bank**

**Community Comment:** None

**Agenda Approval and Adoption:**

Motion: Rick Willoby

Second: Jean Payak

Motion Carried

**Secretary’s Report:** Melissa Wallace

Amendments: None

Motion: Jean Payak

Second: Rick Willoby

Motion Carried

**Treasurer’s Report:** Jean Payak

Questions/Amendments: Jean Payak commented she was glad we still collected fines. Pat explained the pros and cons of waiving fines.

Motion: Melissa Wallace

Second: Rick Willoby

Motion Carried

**Business:**

**a.** Kristie Willoby, Heritage Bank, updated signatures of Library Board Trustees.

**b.** A **motion** was made to approve the compensating tax rates for ’24-’25 by Jean Payak, **seconded** by Melissa Wallace and the **motion was carried.**

**c.** A motion was made to table Staff Salaries for next month was made by Jean Payak and seconded by Rick Willoby. Motion was carried.

**Policy Review:** None

**Reports:**

Director’s Report: Pat Goodman reported that the library had a good summer. The new statistics spreadsheet made the task of completing the State Report

much easier and less time consuming.

Regional Report: Pat Goodman reported that he would send the Region Newsletter to all trustees in an email.

**Correspondence:** Pat Goodman reported a cute voicemail he received from a gentleman who Travis assisted. The patron needed help to enlarge a photo on the copier.

**Board Member Comment:**

**a.** Melissa Wallace asked if the library had made progress on their long-term planning. Pat Goodman replied they would begin in the next couple of months and should have an update in November or December 2024.

**b.**  Melissa Wallace asked if the library had considered offering a Lego Night library program for teens and adults. Jean Payak asked if adults played with legos. Melissa explained about the Lego TV show where adults are given challenges to complete in a certain amount of time.

**c.** Melissa Wallace reported a conversation with a library patron who noticed the library did not offer as many programs as in the past, especially programs that interested her 23 year old daughter.

**d.** Melissa Wallace suggested the library complete an interest inventory of the community to determine the type of programming the community would desire. Jean Payak asked how an interest inventory would be conducted. Melissa said it could be completed by the library staff themselves. They would have to figure out ways to provide access to the survey, ie…website, mailings, in-person. Another way is to get an outside source to develop the questionnaire and conduct the survey. This other source would even be able to then analyze the library collection to make sure it meets the interests of the community.

**e.** Jean Payak noted that the women’s restroom at the entrance of the library often has a foul odor. Pat Goodman commented that the drain dries out causing the odor. When brought to the attention of the staff, they would pour water in the drain to relieve the odor. Jean asked if there was any other way to fix the problem. Pat said that a complete remodel would be the only way.

**Next Board Meeting:**  September 9, 2024. Jean Payak may not be in attendance

**Adjournment:** 7:50 p.m.

Motion: Melissa Wallace

Second: Jean Payak

Carried