

Grant County Public Library District 2016 Kentucky Annual Report of Public Libraries

General Information (A1 - A16)

A1	County	Grant
A2	Estimated Population	24,757
A3	Library Name	Grant County Public Library District
Street Address		
A4	Street Address	201 Barnes Road
A5	City	Williamstown
A6	Zip Code	41097
Mailing Address		
A8	Mailing Address	201 Barnes Road
A9	City	Williamstown
A10	Zip Code	41097
A12	Phone	(859) 824-2080
Tax Rates (expressed as per \$100; i.e., 20.0 or 3.75)		
A14	Real	9.5
A15	Personal	13.47
A16	Motor Vehicle/Water Craft	0.0300

Operating Revenue (B1 - B15)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item #C40. Examples of revenue to be used for major capital expenditures include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

E-rate -- If there is an invoice sent to the library that indicates the amount of the e-rate discount (i.e., supported by documentation), then the library can report this as an expenditure under Other Operating Expenditures (Item C29 or C31). In such a case, the library should also report the e-rate funds that supported the discount in Other Operating Revenue (Item B14)). If no such documentation can be identified, then the amount should not be reported as either revenue or expenditure.

Local Government Revenue

B1	Library Tax	\$1,152,542
B2	Other	\$0
B3	Local Government Revenue Total (B1 + B2):	\$1,152,542

State Government Revenue

B4	State Aid Grant	\$17,836
B5	Construction Debt-Assistance Grant	\$70,000
B6	Other State Government Revenue	\$0
B7	State Government Revenue Total (sum B4 through B6)	\$87,836

Federal Government Revenue		
B9	Prime Time Family Reading Time	\$0
B10	Library Outreach/Bookmobile Grant	\$0
B11	Preventing Summer Reading Loss - Fueling the Mind (Read and Feed)	\$0
B12	Other Federal Government Revenue	\$0
B13	Federal Government Revenue Total (sum B8 through B12)	\$0
B14	Other Operating Revenue	\$40,248
B15	Total Operating Revenue (B3 + B7 + B13 + B14):	\$1,280,626

Operating Expenditures (C1 - C41)

DO NOT REPORT CAPITAL EXPENDITURES IN THIS SECTION. They are reported as Item #C36.

Collection Expenditures

C1	Print Materials	\$76,914
C2	Electronic Materials Expenditures	\$22,034
C3	Audiovisual Materials	\$10,813
C4	Electronic Collections	\$8,590
C5	Other Library Materials	\$0
C6	Collection Expenditures Total (C1 through C5)	\$118,351

Salary Expenditures

C7	Library Director	\$74,813
C8	Other Library Personnel	\$403,825
C10	Salary Expenditures Total (C7 + C8)	\$478,638

Fringe Benefits

C11	Required Fringe Benefits	\$38,505
C12	Retirement (Employer's Share)	\$70,740
C13	Medical Insurance (Employer's Share)	\$65,534
C14	Other	\$72,618
C15	Fringe Benefits Total (C11 + C12 + C13 + C14):	\$247,397
C16	Total Staff Expenditures (C10 + C15)	\$726,035

Other Operations

C17	Building Repair	\$211
C18	Building Maintenance	\$49,337
C20	Office Supplies, Program Supplies, Postage	\$25,478
C21	Insurance	\$14,700
C22	Public Relations	\$12,440
C23	Utilities	\$22,807
C24	Professional Fees	\$14,110
C25	Audit Fee	\$5,000
C26	Fiscal Year that Audit Covers	FY 2015-2016
C27	What year was the library's last long range plan adopted?	2014
C28	Repair and Replacement of Furnishings	\$6,848
C29	Other	\$1,393
C30	Specify	Unique - collections
C31	Other	\$1,032
C32	Specify	telephone

C33	Total Other Operating Expenditures (C17 + C18 + C20 + C21 + C22 + C23 + C24 + C25 + C28 + C29 + C31)	\$153,356
C34	Bookmobile/Extended Services	\$0
C35	Continuing Education	\$11,242
C36	Operating Expenditures for Electronic Access	\$48,905
C37	Total Operating Expenditures (C6 + C16 + C33 + C34 + C35 + C36):	\$1,057,889

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library

C38	Capital Outlay Expenditures	\$47,949
C39	Debt Service	\$69,490

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for

C40a	Local - Capital Revenue	\$0
C40b	State - Capital Revenue	\$0
C40c	Federal - Capital Revenue	\$0
C40d	Other - Capital Revenue	\$0
C40	Total Capital Revenue (C40a through C40d)	\$0
C41	Income from loans, bond issues, or other income not reported elsewhere	\$0

Outreach Vehicles (F1 - F5)

An outreach vehicle is a vehicle used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers, schools, senior centers, etc.

F1	License Number	2043ev
F2	Vehicle Year, Make, and Model	2015 Ford Transit Connect
F3	Mileage on Odometer	6,628
F4	Owner of Vehicle	locally
F5	Number of Stops in an Average Week	20

Bookmobiles (G1 - G11)

A bookmobile is a traveling branch library. It consists of at least all of the following:

1. a truck or van that carries an organized collection of library materials;
2. paid staff; and
3. regularly scheduled hours (bookmobile stops) for being open to the public.

INFORMATION FOR EACH BOOKMOBILE:

Add a new group for each bookmobile in the county.

Bookmobile Hours (G9a-G9g) - Count only the daily hours during which the bookmobile is open to the public. Do not count travel time. Hours on the road per week is reported in item number G9

G1	License Number	0
G2	Serial Number	0
G3	Vehicle Year, Make, and Model	0
G4	Owner of Vehicle	
G5	Bookmobile Visits (number of persons entering the bookmobile)	0
G6	Number of Registered Users	0
G7	Number of Uses [Sessions] of Public Internet Computers Per Year	0
G8	Reference Transactions	0
G9	Hours on the Road Per Week (but not serving patrons)	0
G9a	Sunday - Daily Hours Open to the Public	0
G9b	Monday - Daily Hours Open to the Public	0
G9c	Tuesday - Daily Hours Open to the Public	0
G9d	Wednesday - Daily Hours Open to the Public	0
G9e	Thursday - Daily Hours Open to the Public	0
G9f	Friday - Daily Hours Open to the Public	0
G9g	Saturday - Daily Hours Open to the Public	0
G9.3	Number of Weeks Bookmobile is Open	0
G9.3a	Total Number of Weeks Bookmobiles are Open (Sum of all G9.3)	0.00
G10	Total Hours for Bookmobiles in an Average Week (G9a + G9b + G9c + G9d + G9e + G9f + G9g)	0.00
G11	Number of Bookmobiles	0

Main Library (H1 - H18)

This is one type of single outlet library or the library which is the operational center of a multiple outlet library. Usually all processing is centralized here and the principal collections are housed here.

H1	Library Name	Grant County Public Library
H2	Street Address	201 Barnes Road
H3	City	Williamstown
H4	Zip Code	41097
H6	Phone	(859) 824-2080
H8	Square Footage	12,500
H10	Number of Groups Using Meeting Room	58
H11	Number of Meetings Held	167
H12	Library Visits	106,443
H13	Number of Registered Users	18,118
H14	Number of Uses [Sessions] of Public Internet Computers Per Year	24,642
H15	Reference Transactions	1,794
Hours Open to the Public		

H16a	Sunday Opening Time	1:00
H16b	Sunday Closing Time	5:00
H16c	Hours	4.00
H16d	Monday Opening Time	9:00
H16e	Monday Closing Time	8:00
H16f	Hours	11.00
H16g	Tuesday Opening Time	9:00
H16h	Tuesday Closing Time	8:00
H16i	Hours	11.00
H16j	Wednesday Opening Time	9:00
H16k	Wednesday Closing Time	8:00
H16l	Hours	11.00
H16m	Thursday Opening Time	9:00
H16n	Thursday Closing Time	8:00
H16o	Hours	11.00
H16p	Friday Opening Time	9:00
H16q	Friday Closing Time	6:00
H16r	Hours	9.00
H16s	Saturday Opening Time	9:00
H16t	Saturday Closing Time	6:00
H16u	Hours	9.00
H17	Total Hours Open to the Public (H16c + H16f + H1i + H16l + H16o + H16r + H16u)	66.00
H18	Number of Weeks Main Library is Open	52

Facility Info (I1 - I32)

Square Footage

I1	Main Library (from H8)	12,500
I2	Branch Libraries (sum of E8 branch data)	0
I3	Total (I1 + I2)	12,500

No. of Groups Using Meeting Room

I7	Main Library (from H10)	58
I8	Branch Libraries (sum of E10 branch data)	0
I9	Total (I7 + I8)	58

Number of Meetings Held

I10	Main Library (from H11)	167
I11	Branch Libraries (sum of E11 branch data)	0
I12	Total (I10 + I11)	167

Library Visits

I13	Main Library (from H12)	106,443
I14	Branch Libraries (sum of E12 branch data)	0
I15	Bookmobiles (sum of G5 branch data)	0
I16	Total (I13 + I14 + I15)	106,443

Number of Registered Users

I17	Main Library (from H13)	18,118
I18	Branch Libraries (sum of E13 branch data)	0
I19	Bookmobiles (sum of G6 branch data)	0
I20	Total (I17 + I18 + I19)	18,118

Number of Uses [Sessions] of Public Internet Computers Per Year

I21	Main Library (from H14)	24,642
I22	Branch Libraries (sum of E14 branch data)	0
I23	Bookmobiles (sum of G7 branch data)	0
I24	Total (I21 + I22 + I23)	24,642

Reference Transactions

I25	Main Library (from H15)	1,794
I26	Branch Libraries (sum of E15 branch data)	0
I27	Bookmobiles (sum of G8 branch data)	0
I28	Total (I25 + I26 + I27)	1,794

Public Service Hours per Year

I29	Main Library (H17 * H18)	3,432.00
I30	Branch Libraries (sum of E17 branch data * E17.3a)	0.00
I31	Bookmobiles (sum of G10 bookmobile data * G9.3a)	0.00
I32	Total (I29 + I30 + I31)	3,432.00

Library Staff (J1- J09)

Report figures as of the last day of the fiscal year. **Include all positions funded in the library's budget whether those positions are filled or not.** To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

To calculate FTEs for seasonal workers, I would use the following example:

- Two three month workers (.25 of year) work 15 hours a week, so
- $15 + 15 = 30$ hrs/wk
- $30/40 = .75$ FTEs
- $.75 * .25 = .1875$ FTE for entire year (based on working only three months)

J1	Number of Librarians with an ALA Accredited Master's Degree in Library Science	2.82
J2	Number of Librarians with Non ALA Accredited Master's Degree in Library Science	.94
J3	Number of Librarians with a Master's Degree NOT in Library Science	.0
J4	Number of Librarians with a Bachelor's Degree in Library Science	.0
J5	Number of Librarians with a Bachelor's Degree NOT in Library Science	5.64
J6	Number of Librarians with Less Than a Bachelor's Degree	.0
J7	Total Librarians (J1 + J2 + J3 + J4 + J5 + J6):	9.40
J8	All Other Paid Staff	11.64
J9	Total Paid Employees (J7 + J8):	21.04

Library Collection (K1 -K17)

Book Collection

K1	Adult Fiction	14,473
K2	Adult Nonfiction	14,124
K3	Juvenile Fiction	11,945
K4	Juvenile Nonfiction	5,588
K5	Total (K1 + K2 + K3 + K4)	46,130

Digital or Audiovisual Materials

K6	Electronic Books (E-Books)	116,125
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Electronic Collections (K7a - K7b):
Report the number of electronic collections.

An electronic collection is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts, photographs, music, video, etc.) with a common user interface and software for the retrieval and use of the data. An electronic collection may be organized, curated and electronically shared by the library, or rights may be provided by a third party vendor. An electronic collection may be funded by the library, or provided through cooperative agreement with other libraries, or through the State Library. Do not include electronic collections that are provided by third parties and freely linked to on the web.

Electronic Collections do not have a circulation period, and may be retained by the patron. Remote access to the collection may or may not require authentication. Unit records may or may not be included in the library's catalog; the library may or may not select individual titles.

Include electronic collections that are available online or are locally hosted in the library.

Note: The data or records are usually collected with a particular intent and relate to a defined topic.

Report the number of electronic collections acquired through curation, payment or formal agreement, by source of access:

Item #K7a Local/Other cooperative agreements
Item #K7c (state government or state library)
Item #K7 Total Electronic Collections.

This is the sum of Local/Other cooperative agreements, and State electronic collections(Item #K7a and #K7b).

K7a	Local/Other Cooperative Agreements	5
K7b	State (State Government or State Library) ** Include 50 KYVL databases **	50
K7	Total Electronic Collections (K7a+K7b)	55
K9	Audio - Physical Units	3,775
K10	Audio - Downloadable Units	22,014
K13	Video - Physical Units	2,786
K14	Video - Downloadable Units	1,758
K15	Other Material in Collection	725
K16	Current Print Serial Subscriptions	105
K17	Book/Serial Volumes (K5 + K16)	46,235

Circulation (L1 - L54)

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library. An item checked out counts as one item, no matter how many uses are subsequently made of that one item.

Book Circulation Adult Fiction

L1	Main Library	26,713
L2	All Branches	0
L3	Bookmobile/Outreach	1,378
L4	Total (L1 + L2 + L3)	28,091

Book Circulation Adult Nonfiction

L5	Main Library	13,124
L6	All Branches	0
L7	Bookmobile/Outreach	1,083
L8	Total (L5 + L6+ L7)	14,207

Book Circulation Juvenile Fiction

L9	Main Library	19,487
L10	All Branches	0
L11	Bookmobile/Outreach	1,655
L12	Total (L9 + L10+ L11)	21,142

Book Circulation Juvenile Nonfiction

L13	Main Library	2,682
L14	All Branches	0
L15	Bookmobile/Outreach	1,655
L16	Total (L13 + L14 + L15)	4,337

Book Circulation Total:

L17	Main Library (L1 + L5 + L9 + L13)	62,006
L18	All Branches (L2 + L6 + L10 + L14)	0
L19	Bookmobile/Outreach (L3 + L7 + L11 + L15)	5,771
L20	Total (L4 + L8 + L12+ L16)	67,777

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Audiovisual Circulation Audio Books

L21	Main Library	2,954
L22	All Branches	0
L23	Bookmobile/Outreach	0
L24	Total (L21 + L22 + L23)	2,954

Audiovisual Circulation Other Audio

L25	Main Library	5,390
L26	All Branches	0
L27	Bookmobile/Outreach	23
L28	Total (L25 + L26 + L27)	5,413

Audiovisual Circulation Videos

L29	Main Library	35,466
L30	All Branches	0
L31	Bookmobile/Outreach	28
L32	Total (L29 + L30 + L31)	35,494

Audiovisual Circulation Other

L33	Main Library	1,733
L34	All Branches	0
L35	Bookmobile/Outreach	1
L36	Total (L33 + L34 + L35)	1,734

Audiovisual Circulation Total

L37	Main Library (L21 + L25 + L29 + L33)	45,543
L38	All Branches (L22 + L26 + L30 + L34)	0
L39	Bookmobile/Outreach (L23 + L27 + L31 + L35)	52
L40	Total (L24 + L28 + L32 + L36)	45,595

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary

loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Other Materials

L41	Main Library	705
L42	All Branches	0
L43	Bookmobile/Outreach	0
L44	Total (L41 + L42 + L43)	705

Total Circulation

L45	Main Library (L17 + L37 + L41)	108,254
L46	All Branches (L18 + L38 + L42)	0
L47	Bookmobile/Outreach (L19 + L39 + L43)	5,823

Electronic Materials are materials that are distributed digitally and can be accessed via a computer, the Internet, or a portable device such as an e-book reader. Types of electronic materials include e-books and downloadable electronic video and audio files. Electronic Materials packaged together as a unit and checked out as a unit are counted as one unit.

Note: Do not include databases.

L48	Use of Electronic Material	8,817
L49	Total Circulation (L20 + L40 + L44 + L48)	122,894
L50	Successful Retrieval of Electronic Information	15,350

Children's Circulation - The total annual circulation of all children's materials in all formats to all users, including renewals. (NOTE: This includes books and audiovisual material already counted in previous fields L9 - L16) Do not count Electronic Material circulation here - that belongs in L48

L51	Main Library	23,119
L52	All Branches	0
L53	Bookmobile/Outreach	1,655
L54	Total (L51 + L52 + L53)	24,774

Other Measures of Library Use (M1 - M2)

Please list any measures of library use not collected elsewhere in the annual report. Examples might include Seed Library, In-house Use, Unique Circulating Items, and other Objects of Interest.

Note: Recording these measures is optional. Totals will not be tabulated or reported.

M1	Other Measures of Library Use	1005
M2	Use Statistics	708

Interlibrary Cooperation (N1 - N6)

Loaned To

N1	Print	174
N2	Nonprint	0
N3	Total (N1 + N2):	174

Borrowed From

N4	Print	417
N5	Nonprint	0
N6	Total (N4 + N5):	417

Programs (O1 - O56)

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings, lectures, story hours, literacy, English as a second language, citizenship classes, and book discussions. Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities. Also, do not enter the number of programs or attendance in more than one category.

Infant/Toddler - *number of programs*

O1	Main Library	38
O2	All Branches	0
O3	Bookmobile/Outreach	0
O4	Total (O1 + O2 + O3)	38

Infant/Toddler - *number of attendees*

O5	Main Library	314
O6	All Branches	0
O7	Bookmobile/Outreach	0
O8	Total (O5 + O6 + O7)	314

Preschool - *number of programs*

O9	Main Library	23
O10	All Branches	0
O11	Bookmobile/Outreach	0
O12	Total (O9 + O10 + O11)	23

Preschool - *number of attendees*

O13	Main Library	461
O14	All Branches	0
O15	Bookmobile/Outreach	0
O16	Total (O13 + O14 + O15)	461

Elementary School - *number of programs*

O17	Main Library	16
O18	All Branches	0
O19	Bookmobile/Outreach	0
O20	Total (O17 + O18 + O19)	16

Elementary School - *number of attendees*

O21	Main Library	576
O22	All Branches	0
O23	Bookmobile/Outreach	0
O24	Total (O21 + O22 + O23)	576

Young Adult (age 12 and older) - *number of programs*

O25	Main Library	40
O26	All Branches	0
O27	Bookmobile/Outreach	6
O28	Total (O25 + O26 + O27)	46

Young Adult (age 12 and older) - *number of attendees*

O29	Main Library	984
O30	All Branches	0
O31	Bookmobile/Outreach	1,444
O32	Total (O29 + O30 + O31)	2,428
<i>Adult Programs - number of programs</i>		
O33	Main Library	40
O34	All Branches	0
O35	Bookmobile/Outreach	0
O36	Total (O33 + O34 + O35)	40
<i>Adult Programs - number of attendees</i>		
O37	Main Library	2,635
O38	All Branches	0
O39	Bookmobile/Outreach	0
O40	Total (O37 + O38 + O39)	2,635
<i>Programs Directed at Multiple Age Levels - number of programs</i>		
O41	Main Library	8
O42	All Branches	0
O43	Bookmobile/Outreach	0
O44	Total (O41 + O42 + O43)	8
<i>Programs Directed at Multiple Age Levels - number of attendees</i>		
O45	Main Library	216
O46	All Branches	0
O47	Bookmobile/Outreach	0
O48	Total (O45 + O46 + O47)	216
<i>Total Number Of Programs:</i>		
O49	Main Library (O1 + O9 + O17 + O25 + O33 + O41)	165
O50	All Branches (O2 + O10 + O18 + O26 + O34 + O42)	0
O51	Bookmobile/Outreach (O3 + O11 + O19 + O27 + O35 + O43)	6
O52	Total (O4 + O12 + O20 + O28 + O36 + O44)	171
<i>Total Program Attendance:</i>		
O53	Main Library (O5 + O13 + O21 + O29 + O37 + O45)	5,186
O54	All Branches (O6 + O14 + O22 + O30 + O38 + O46)	0
O55	Bookmobile/Outreach (O7 + O15 + O23 + O31 + O39 + O47)	1,444
O56	Total (O8 + O16 + O24 + O32 + O40 + O48)	6,630

Intellectual Freedom (P1 - P6)

P1	Title of Challenged Work
P2	Type of Work
P3	Grounds for Challenge
P4	Initiator of Challenge
P5	Status of Material
P6	Comments

Technology (Q1 - Q5)

Q1	Number of Internet Computers Used by General Public	28
Q2	Number of People Formally Trained by Staff to Use Electronic Resources	42
Q3	Does the library provide wireless internet access (Wi-Fi) for patrons?	Yes

Q4	Wireless Sessions - Annually	8,677
Q5	Number of Web User Sessions	15,965

Planning and Evaluation (S1)

S1 Describe significant events, changes, or improvements to your library's facilities, programs, or collections during this past fiscal year. Include a statement describing any new property acquired by the library by any means - purchase, gifts, bequests, et

Board Policies (T1 - T10)

Click on the check box if you have reviewed your policies in the last five years

T1	Board Reimbursement of Expense Policy	Yes
T2	Conflict of Interest Policy	Yes
T3	Ethics Policy	Yes
T4	Fiscal Responsibility Policy	Yes
T5	Investment Policy	Yes
T6	Open Records Policy	Yes
T7	Procurement Code Policy	Yes
T8	Sponsorship Policy	No
T9	Trustee Orientation Policy	Yes
T10	Whistleblower Policy	Yes

Library Board Membership (V1 - V6)

Note: List membership as constituted on the last day of the fiscal year.

Designated Day and Time for Monthly Board Meeting:

V1.1	Day	Monday
V1.2	Week	Second Week
V1.3	Time	6:30 PM - 7:00 PM

President or Chair

V2.1	Name:	Marylee Willoby
V2.2	P.O. Box or Street:	107 Ridgelea
V2.3	City:	Williamstown
V2.4	Zip:	41097
V2.5	Phone:	(859) 823-1881
V2.6	Term Expires (MM/DD/YYYY):	6/30/2018
V2.7	Term	Second Term
V2.8	Number of Regularly Scheduled Board Meetings Attended	12
V2.9	Number of Library Related Professional Conferences and or Workshops Attended	1

Vice President or Vice Chair

V3.1	Name:	Elsye Willoughby
V3.2	P.O. Box or Street:	219 Ridglea
V3.3	City:	Williamstown
V3.4	Zip:	41097
V3.5	Phone:	(859) 824-5185
V3.6	Term Expires (MM/DD/YYYY):	6/30/2016
V3.7	Term	First Term
V3.8	Number of Regularly Scheduled Board Meetings Attended	10

V3.9 Number of Library Related Professional Conferences and or Workshops Attended 1

Secretary

V4.1 Name: Cara Copes
V4.2 P.O. Box or Street: 350 Alexander Rd
V4.3 City: Crittenden
V4.4 Zip: 41030
V4.5 Phone: (859) 428-3787
V4.6 Term Expires (MM/DD/YYYY): 6/30/2019
V4.7 Term: First Term
V4.8 Number of Regularly Scheduled Board Meetings Attended 11
V4.9 Number of Library Related Professional Conferences and or Workshops Attended 1

Treasurer

V5.1 Name: Paul Messner
V5.2 P.O. Box or Street: 980 Dry Ridge Mt.
Zion Rd
V5.3 City: Dry Ridge
V5.4 Zip: 41035
V5.5 Phone: (859) 903-9368
V5.6 Term Expires (MM/DD/YYYY): 6/30/2018
V5.7 Term: First Term
V5.8 Number of Regularly Scheduled Board Meetings Attended 11
V5.9 Number of Library Related Professional Conferences and or Workshops Attended 1

Member

V6.1 Name: Roxanne Howe
V6.2 P.O. Box or Street: 913 Humes Ridge
Rd
V6.3 City: Williamstown
V6.4 Zip: 41097
V6.5 Phone: (859) 380-8855
V6.6 Term Expires (MM/DD/YYYY): 6/30/2019
V6.7 Term: First Term
V6.8 Number of Regularly Scheduled Board Meetings Attended 10
V6.9 Number of Library Related Professional Conferences and or Workshops Attended 1

Does your library collect a statistic that you think other Kentucky libraries should collect?

Please add notes for the survey administrator - your reactions to the annual report, the report process, sources of irritation, what could be improved, any feedback that might help in formulating next year's report.