**GRANT COUNTY PUBLIC LIBRARY**

**BOARD OF TRUSTEES MEETING**

**REGULAR BUSINESS**

**December 9, 2019**

**Call to order:** 7:00 pm Local History Room

**Type of meeting:** Regular Business

**Presiding Officer:** Bill Oliver, Board President

**Quorum:** Present

**Trustees Present:** Bill Oliver, Jean Payak, Matthew Smith and Cara Copes

**Also Present:** Susan Nimersheim, Director; Amy Coghill, Administrative Assistant

**Absent:** None

**Agenda approval and adoption:** A motion was made by Paul Messner and seconded by Matthew Smith to accept and approve the agenda as written with the addition of a payment to Ashley Construction. Motion carried.

**Public Comment:** None

**Secretary’s Report:** The November 2019 minutes were reviewed and the report was approved upon a motion made by Paul Messner and a second by Jean Payak; motion carried.

**Treasurer’s Report:** The November 2019 Financial Report was reviewed and presented. The report was approved upon a motion made by Jean Payak and a second by Matthew Smith. Motion carried

**Business:**

1. Strategic Plan – Susan discussed with the board the formation of organized focus groups to evaluate the library and its role in the community. Findings would be collected and evaluated to better serve the people of Grant County.
2. Construction Report – Susan has sent a list of a few outstanding issues to Ashley to be finished by year end 2019.
3. Advocacy – The State Legislative session will begin January 7, 2020. The General Assembly will be setting the budget for the next two years and there is expected to be much debate on library funding. Susan asked that board members be ready to advocate for library support and approach likeminded individuals to do so as well.
4. A motion was made to issue payment #19 to Ashley Construction in the amount of $32,957.00 by Matthew Smith and seconded by Jean Payak. Motion carried.

**Policy Review:** None

**Reports:**

1. Director’s Report – Susan presented her report for November 2019.
2. Regional Report – Susan also presented the Regional report as Chris Bischoff was unable to attend.

**Correspondence:** Susan passed along that the staff is very appreciative that we approved payment for dinner on Friday, December 13 at Verona Vineyards.

**Board Member Comment:** Bill Oliver mentioned that the library has had good Facebook presence lately and congratulated the library staff on winning the countywide window decorating contest for the Country Christmas.

**Adjournment:**  Motion made to adjourn by Jean Payak and seconded by Cara Copes. Adjournment at 7:50 pm.

**Next Board Meeting:** Monday, January 13, 2019

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

President Secretary