**GRANT COUNTY PUBLIC LIBRARY**

**BOARD OF TRUSTEES MEETING**

**REGULAR BUSINESS**

**November 14, 2022**

**Call to order:** 7:03 pm

**Type of meeting:** Regular Business

**Presiding Officer:** Bill Oliver, Board President

**Quorum:** Present

**Trustees Present:** Bill Oliver, Jean Payak, Ann Stanchina, Jamie Baker, and Doug Penix.

**Also Present:** Patrick Goodman, Director; Angie Gabbard, Assistant Director, Amy Coghill,
 Library Accountant

**Agenda approval and adoption:**  Jean Payak made a motion to approve the agenda and it was seconded by Jamie Baker. Motion carried.

**Secretary’s** **Report:** A motion was made by Ann Stanchina to approve the minutes and was seconded by Jean Payak. Motion carried.

**Treasurer’s Report:** A motion was made by Doug Penix and seconded by Ann Stanchina to approve the September 2022 financial reports. Motion carried.

**Business:**

1. **Staff Handbook #3-Policy Review:** The Personnel Policy Handbook, Section 3 was discussed, and changes were highlighted. Work will continue revising the handbook and shared with the board.
2. **GCPL Holiday Party:** Information coming via email. $600 budget approved. A motion was made by Jean Payak and seconded by Doug Penix to approve the holiday party budget. Motion carried.

**Reports:**

1. Director’s Report – Patrick presented his monthly report.
2. Regional Report – Board members received a copy of the monthly report.

**Correspondence:** None

**Board Member Comment**

* Audit scheduled for November 16 through November 18, 2022.
* Bill Oliver shared that he will be stepping down from the Board of Directors due to moving out of Grant county. He shared it has been an honor to serve.

**Adjournment:**  Motion made to adjourn by Jamie Baker and seconded by Jean Payak. Motion carried. Adjournment at 7:57 pm

**Next Board Meeting:** Monday, December 12, 2022 at 7 pm.

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President Secretary