**GRANT COUNTY PUBLIC LIBRARY**

**BOARD OF TRUSTEES MEETING**

**REGULAR BUSINESS**

**September 10, 2018**

**Call to order:** 7:00 pm Community Room

**Type of meeting:** Regular Business

**Presiding Officer:** Bill Oliver, Board President

**Quorum:** Present

**Trustees Present:** Paul Messner, Roxanne Howe, Matthew Smith, Bill Oliver and Cara Copes

**Also Present:** Susan Nimersheim, Director, Amy Coghill, Administrative Assistant and Ehmet Hayes, Architect

**Absent:** None

**Agenda approval and adoption:** Roxanne Howe made a motion to approve the agenda as presented.

 Paul Messner seconded the motion. Motion carried.

**Public Comment:** None

**Secretary’s Report:** The August 2018 minutes were reviewed and the report was approved upon a motion made by Paul Messner and a second by Matthew Smith; motion carried.

**Treasurer’s Report:** The August 2018 Financial Report was reviewed and presented by Paul Messner. The report was approved upon a motion made by Roxanne Howe and a second by Cara Copes. Motion carried.

**Business:**

a. Construction update

1. Ehmet Hayes was present to update the board on construction progress. He reports that brick has been matched as well as the windows. They are currently looking for a carpet match. Masonry and window installation is being scheduled.

2. There have been a series of leaks in the past few weeks due to temporary roofing by Ashley Construction and heavy rain and winds. Ashley will take care of replacing carpet and ceiling tiles and will be in charge of cleaning everything.

b. Submittal #6 – Ashley Construction Paul made a motion to issue a check for construction to Ashley Construction for $440,676.00. Seconded by Roxanne Howe. Motion carried.

C. A motion was made at 7:30 pm by Roxanne Howe to adjourn to a closed session in accordance with KRS 61.815 and seconded by Paul Messner. A motion was made at 7:53 pm by Roxanne Howe to move back into regular session and seconded by Paul Messner. Motions carried.

d. Review of Trustee Standing – Denise Keene brought it to Susan’s attention that there is a problem with attendance at meetings concerning Matt Smith. Susan contacted Terry Manuel at the State Library Board to clarify attendance rules. Trustees can miss 4 meetings in a rolling year, not a term year. If 4 meetings are missed, the trustee is asked to resign. Matt has missed 4 meetings and is a de facto member at this point. He has not resigned and according to the state, can remain on the board until he is asked to leave. Susan will check with Terry again to see if he can remain a full voting member as a de facto member. Matt will abstain from voting on any matters until we know for sure.

**Policy Review:** None

**Reports:**

a. Director’s Report – Susan presented her report for the month. She also noted that the Women’s Club was not granted permission to have the meeting including wine at the library last month.

b. Regional Report – Susan also presented the Regional Report.

**Correspondence:** None

**Board Member Comment:** Both Bill Oliver and Roxanne Howe commented on the library card display at the library. Both liked it.

**Adjournment:**  A motion was made by Roxanne Howe to adjourn and seconded by Cara Copes. Motion carried. Adjournment 8:14 pm

**Next Board Meeting:** Monday, October 8, 2018

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President Secretary