**GRANT COUNTY PUBLIC LIBRARY**

**BOARD OF TRUSTEES MEETING**

**REGULAR BUSINESS**

**January 8, 2024**

**Call to order:** 7:01 pm

**Type of meeting:** Regular Business

**Presiding Officer:** Ann Stanchina, President of GCPL Board

**Quorum:** Present

**Trustees Present:** Jean Payak, Jamie Baker, Melissa Wallace, and Doug Penix.

**Also Present:** Patrick Goodman, Director; and Angie Gabbard, Asst. Director.

**Guests:** Lisa Steadman, Brenda Shafer, and Mildred Shafer

**Agenda approval and adoption:** Jamie Baker made a motion to approve the agenda and it was seconded by Melissa Wallace. Motion carried.

**Secretary’s** **Report:** A motion was made by Jean Payak to approve the minutes and was seconded by Jamie Baker. Motion carried.

**Treasurer’s Report:** A motion was made by Melissa Wallace and seconded by Doug Penix to approve the

December 2023 financial reports. Motion carried.

**Business**

**Annual Staff Day:** Staff day training and lunch will take place on February 9, 2024 at 2pm. A motion was made by Jamie Baker and seconded by Melissa Wallace to approve up to $500 for lunch and to close the library at 2pm for the Annual Staff Day. Motion carried.

**Mid-year Budget Adjustment:** Patrick shared about needed budget adjustments to accommodate unplanned needs for the library. Details will be provided at the February board meeting. A motion was also made by Jamie Baker and seconded by Melissa Wallace to adjust the capital outlay account to cover unexpected HVAC expenses. Motion carried.

**Policy Review:** The Emergency Reference Guide was shared with the board.

**Reports:**

1. Director’s Report – Patrick presented his monthly report.
2. Regional Report – Board members received a copy of the monthly report.

**Correspondence:** None.

**Board Member Comment:**  Jamie Baker provided the following remarks:

1. Inquired about an “At a Glance” for all programming. Patrick shared that it is online.
2. Please create a list of local instructors for the board to review.
3. Bookmobile – need Return on Investment research before approving a Bookmobile.
4. The board appreciates the input from the community and we hear you.
5. T he library can’t be everything to everybody. We can’t offer what larger county big budget libraries offer but we need to dream about what we can do.
6. The library is the best kept secret in Grant County.
7. Recommended that library becomes a member of the Kiwana’s club.
8. Request for the library staff to attend a board meeting to meet the board members.

**Visitor recognition:**

* Lisa Stegman shared the following:
  1. Requested an update about the community board in the library for community use to post happenings in Grant County.
  2. Inquired about the director’s presence in the community.
  3. Expressed her desire for more community classes.
  4. Makers Space would be very helpful for the community.
* Brenda Shafer shared the following:
  1. Think about community programming for Travel.
  2. Consider an Astronomy night, especially because of the upcoming eclipse.

**Adjournment:** Motion made to adjourn by Doug Penix and seconded by Jean Payak. Motion carried. Adjournment at 8:05 pm

**Next Board Meeting:** Monday, February 12, 2023 at 7 pm.

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President Secretary