**GRANT COUNTY PUBLIC LIBRARY**

**BOARD OF TRUSTEES MEETING**

**SPECIAL MEETING**

**November 18, 2019**

**Call to order:** 7:00 pm Community Room

**Type of meeting:** Special Meeting

**Presiding Officer:** Bill Oliver, Board President

**Quorum:** Present

**Trustees Present:** Bill Oliver, Paul Messner, Matthew Smith and Cara Copes

**Also Present:** Susan Nimersheim, Director; Amy Coghill, Administrative Assistant; Kristie Henry from Heritage Bank

**Absent:** Jean Payak

**Agenda approval and adoption:** Agenda is as posted

**Public Comment:** None

**Secretary’s Report:** The October 2019 minutes were reviewed and the report was approved upon a motion made by Paul Messner and a second by Matthew Smith; motion carried.

**Treasurer’s Report:** The October 2019 Financial Report was reviewed and presented. The report was approved upon a motion made by Matthew Smith and a second by Cara Copes. Motion carried

**Business:**

1. Kristie Henry from Heritage Bank was present to get board member signatures for cards.
2. A motion was made by Matthew Smith to approve payment #18 to Ashley Construction in the amount of $169,505.00 and seconded by Paul Messner. Motion carried.
3. Construction update – According to Susan, there are still a few items to wrap up including tile, caulking and trim that need to finished. She is addressing them with Ashley.
4. Christmas events – The library will be participating in the Christmas festivities for the county on Saturday, December 7, 2019. There will be a book sale and a play at the library and they are planning to decorate the windows for the county wide contest. Staff will also drive the van in the parade on Saturday evening. Matthew Smith made a motion for the board to approve spending $500.00 for a nice staff dinner some time during the holiday season. Paul Messner seconded it. Motion carried.
5. 2020 will be the Grant County Bicentennial. Susan informed the board that the library will be planning and participating in several activities in observance.
6. After reviewing current health insurance guidelines and discussing dependent coverage, Matthew Smith proposed the board move to modify the employee health plan to supplement ½ the monthly premiums for one minor under the employee plus one plan. Motion was seconded by Cara Copes. Motion carried and will become effectivie January 1, 2020.

**Policy Review:** None

**Reports:**

1. Director’s Report – Susan presented her report for October 2019.
2. Regional Report – Susan also presented the Regional report as Chris Bischoff was unable to attend.

**Correspondence:** None

**Board Member Comment:** None

**Adjournment:**  Motion made to adjourn by Matthew Smith and seconded by Paul Messner. Adjournment at 7:48 pm

**Next Board Meeting:** Monday, December 9, 2019

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President Secretary