**GRANT COUNTY PUBLIC LIBRARY**

**BOARD OF TRUSTEES MEETING**

**REGULAR BUSINESS**

**August 12, 2019**

**Call to order:** 7:02 pm Community Room

**Type of meeting:** Regular Business

**Presiding Officer:** Bill Oliver, Board President

**Quorum:** Present

**Trustees Present:** Bill Oliver, Jean Payak, Paul Messner, Matthew Smith and Cara Copes

**Also Present:** Susan Nimersheim, Director; Amy Coghill, Administrative Assistant and Chris Bischoff, Regional Librarian

**Absent:** None

**Agenda approval and adoption:** Approved after unanimous decision to add the construction payment to the agenda.

**Secretary’s** **Report:**  A motion was made by Paul Messner to approve the minutes from the July 2019 board meeting. This was seconded by Matthew Smith. Motion carried.

**Treasurer’s Report:**  A motion was made by Cara Copes and seconded by Matthew Smith to approve the July 2019 financial reports. Motion carried.

**Business**

1. Tax rate approval – The board discussed what tax rate we should request this year. Susan recommended we ask for the 4% increase this year. We have not asked for anything over the compensating tax since 2010. With the construction, we have much less in our contingency fund. Paul pointed out that with the budget we have accepted for the FY20, the library should have a surplus of $125,000 and he is opposed to asking for the 4%. After further discussion, Jean Payak made a motion to set the tax at 4%. Matthew Smith seconded it. Motion carried with all voting yes except Paul Messner. Because the board requested this increase, a public hearing will be needed. Susan will set the date and advertise accordingly.
2. Salary rates approval – Paul Messner made a motion to increase salaries by 3%. Matthew Smith seconded. Motion carried.
3. Heritage Bank proposal – Heritage Bank recently approached Susan with a proposal to move the library’s bank accounts. Currently, all library accounts are with Forcht Bank. Susan presented a copy of Heritage’s proposal and the current plan with Forcht. The plans are very similar. Matthew Smith suggested that if plans are that similar, and Heritage is local and more accessible, we accept Heritage Bank’s proposal. Jean Payak seconded the motion. Susan and Amy both recommended the switch. Motion carried.
4. Construction update – Susan still has a list of small items that need to be completed. There are some lighting issues at the circulation desk and landscaping will begin in the fall. Susan will hold payment until all problems are resolved.
5. Construction payment #16 – A motion was made by Matthew Smith to issue payment to Ashley Construction in the amount of $43,941.00. Motion seconded by Jean Payak. Motion carried.

**Policy Review:** None

**Reports:**

1. Director’s Report – Susan presented her report for July 2019.
2. Regional Report – Regional report presented by Chris Bischoff

**Correspondence:** None

**Board Member Comment:** Paul will be absent for the September meeting. Matt was asked to present a flyer at our meeting concerning the upcoming end of life planning conference to be held soon at the Grant County Extension Office.

**Adjournment:**  Motion made to adjourn by Matthew Smith and seconded by Jean Payak. Adjournment at 8:05 pm

**Next Board Meeting:** Monday, September 9, 2019 at 7:00 pm

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President Secretary