

Library Board Meeting

Date: December 8, 2025

Call to Order: 7:00 p.m.

Presiding Officer: Ann Stanchina

Trustees Present: Melissa Wallace, Rick Willoby, Jean Payak, Ann Stanchina, Jamie Baker

Also Present: Patrick Goodman, Angie Gabbard

Room: Community

Type of Meeting: Regular Business

Quorum: Yes

Community Comment: None

Agenda Approval and Adoption:

Motion: Melissa Wallace Second: Jamie Baker Motion Carried

Secretary's Report:

Motion: Jean Payak Second: Rick Willoby Motion Carried

Treasurer's Report:

Motion: Rick Willoby Second: Jamie Baker Motion Carried

Business:

a. **Vestibule Restroom Bids.** Five bids were received from the open bid process for regional businesses. REH representative, Joseph Hayes recommended Ashley Construction. A motion was made by Jamie Baker to accept the bid from Ashley Construction, seconded by Jean Payak. The motion carried.

b. **New Year's Staff Development.** A request was made to have a staff development on Friday, January 16. This would require an early closure of the library at 2 p.m. and an expense of \$500 for catering the event. A motion was made by Melissa Wallace to close the library at 2 p.m. on January 16th for the staff development and to allocate \$500 for catering the event, seconded by Jamie Baker. The motion carried.

c. **Winter Reads.** A discussion was had regarding the Winter Reads at GCPL. This year's theme is connected to the winter olympics. A request was made for a \$25 stipend per employee to purchase sweatshirts to promote the event. A motion was made by Melissa Wallace to allocate \$25/employee to purchase Winter Reading sweatshirts, seconded by Rick Willoby. The motion carried.

d. **Large Item Removal.** There is a need to remove old computers from the library. All data needs to be removed before they are physically removed from the library. Libsynergy is able to do this. Jamie Baker made a motion to allow Libsynergy clean the memory of the devices and remove them from the library, seconded by Jean Payak. The motion carried.

e. **Leak above the circulation desk.** Brandon Williams is in the process of resealing the windows, dormer windows and cupolas. Chalmer Williams will make cement pads for the new book lockers.

f. **Trustee Meeting Time Change.** Jean Payak made a motion to change the Trustee meeting time to 6:00 p.m. The time change will begin at the January 2026. The motion was seconded by Jamie Baker. The motion carried. The time change will be reflected on the library website and calendars.

Policy Review: None

Reports:

Director's Report
Regional Report

Correspondence: None

Board Member Comment: It was noted that someone has hit the book drop ballister again. Patrick reported that he has already scheduled someone to repair it.

Next Board Meeting: Monday, January 12, 2026

President

Secretary