

Grant County Public Library District

2023 Kentucky Annual Report of Public Libraries

General Information (A1 - A12)

A1	County	Grant
A2	Estimated Population	25,502
A3	Library Name	Grant County Public Library District
Street Address		
A4	Street Address	201 Barnes Road
A5	City	Williamstown
A6	Zip Code	41097
Mailing Address		
A8	Mailing Address	201 Barnes Road
A9	City	Williamstown
A10	Zip Code	41097
A12	Phone	(859) 824-2080

Operating Revenue (B1 - B15)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item #C40. Examples of revenue to be used for major capital expenditures include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

E-rate -- If there is an invoice sent to the library that indicates the amount of the e-rate discount (i.e., supported by documentation), then the library can report this as an expenditure under Other Operating Expenditures (Item C29). In such a case, the library should also report the e-rate funds that supported the discount in Other Operating Revenue (Item B14)). If no such documentation can be identified, then the amount should not be reported as either revenue or expenditure.

Local Government Revenue

B1	Library Tax	\$1,766,498
B2	Other	\$0
B3	Local Government Revenue Total (B1 + B2):	\$1,766,498

State Government Revenue

B5	Construction Debt-Assistance Grant	\$81,900
B6	Other State Government Revenue	\$0
B7	State Government Revenue Total (sum B5 through B6)	\$81,900

Federal Government Revenue

B11	ARPA Grant	\$0
B12	Other Federal Government Revenue	\$0
B13	Federal Government Revenue Total (B11 + B12)	\$0

Other Operating Income

B14	Other Operating Revenue	\$124,827
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Federal: Grant CPL's savings account grew over the last year, due to a decrease in spending primarily during Covid. This coupled with an increase in interest rates created an unexpected windfall in earnings on our accounts.

B15	Total Operating Revenue (B3 + B7 + B13 + B14):	\$1,973,225
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Operating Expenditures (C1 - C41)

DO NOT REPORT CAPITAL EXPENDITURES IN THIS SECTION. They are reported as Item #C36.

Collection Expenditures

C1	Print Materials	\$60,020
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C2	Electronic Materials Expenditures	\$22,596
C3	Audiovisual Materials	\$5,028
C4	Electronic Collections [databases]	\$25,281
C5	Other Library Materials	\$0
C6	Collection Expenditures Total (C1 through C5)	\$112,925

Salary Expenditures

C7	Library Director	\$73,515
C7a	Years as Director at Current Library (ex: 1.5)	2.0
C8	Other Library Personnel	\$375,930
C10	Salary Expenditures Total (C7 + C8)	\$449,445

Fringe Benefits

C11	Required Fringe Benefits	\$34,364
C12	Retirement (Employer's Share)	\$83,358
C13	Medical Insurance (Employer's Share)	\$41,980
C14	Other	\$0
C15	Fringe Benefits Total (C11 + C12 + C13 + C14):	\$159,702
C16	Total Staff Expenditures (C10 + C15)	\$609,147

Other Operations

C17	Building Repair and Maintenance	\$73,280
C20	Office Supplies, Program Supplies, Postage	\$27,408

C21	Insurance	\$18,107
C22	Public Relations	\$5,749
C23	Utilities	\$40,020
C24	Professional Fees (include professional membership fees)	\$12,099
C25	Audit Fee	\$6,000
C26	Fiscal Year that Audit Covers	FY 2021-2022
C27	What year was the library's last long range plan adopted?	2014
C28	Repair and Replacement of Furnishings	\$34,252
C29	Other	\$0
C30	Specify	
C33	Total Other Operating Expenditures (C17 + C20 + C21 + C22 + C23 + C24 + C25 + C28 + C29)	\$216,915
C34	Bookmobile/Extended Services	\$1,383
C35	Continuing Education	\$13,505
C36	Operating Expenditures for Electronic Access	\$34,725
C37	Total Operating Expenditures (C6 + C16 + C33 + C34 + C35 + C36):	\$988,600

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

C38 Capital Outlay Expenditures \$68,172

Federal: Installation of acoustic panels; updating individual HVAC units for 20 year old geo-thermal system; new shelving and seating furniture.

C39 Debt Service \$212,545

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for major capital expenditures in the following categories:

C40a Local - Capital Revenue \$0

C40b State - Capital Revenue \$92,082

C40c Federal - Capital Revenue \$0

C40d Other - Capital Revenue \$0

C40 Total Capital Revenue (C40a through C40d) \$92,082

C41 Income from loans, bond issues, or other income not reported elsewhere \$0

Outreach Vehicles (F1 - F3)

An outreach vehicle is a vehicle used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers, schools, senior centers, etc

F1 Vehicle Year, Make, and Model 2015

F2 Owner of Vehicle privately

F3 Number of Stops in an Average Week 10

Bookmobiles (G1 - G11)

A bookmobile is a traveling branch library. It consists of at least all of the following:

1. a truck or van that carries an organized collection of library materials;
2. paid staff; and
3. regularly scheduled hours (bookmobile stops) for being open to the public.

INFORMATION FOR EACH BOOKMOBILE:

Add a new group for each bookmobile in the county.

Bookmobile Hours (G9a-G9g) - Count only the daily hours during which the bookmobile is open to the public. Do not count travel time. Hours on the road per week is reported in item number G9

G1 License Number

G3 Vehicle Year, Make, and Model

G4 Owner of Vehicle

G5 Bookmobile Visits (number of persons entering the bookmobile)

G6 Number of Registered Users

G7 Number of Uses [Sessions] of Public Internet Computers Per Year

G8 Reference Transactions

G9 Hours on the Road Per Week (but not serving patrons) 0

G9a Sunday - Daily Hours Open to the Public 0

G9b Monday - Daily Hours Open to the Public 0

G9c Tuesday - Daily Hours Open to the Public 0

G9d	Wednesday - Daily Hours Open to the Public	0
G9e	Thursday - Daily Hours Open to the Public	0
G9f	Friday - Daily Hours Open to the Public	0
G9g	Saturday - Daily Hours Open to the Public	0
G9.3	Number of Weeks Bookmobile is Open	0
G9.3a	Total Number of Weeks Bookmobiles are Open (Sum of all G9.3)	0.00
G10	Total Hours for Bookmobiles in an Average Week (G9a + G9b + G9c + G9d + G9e + G9f + G9g)	0.00
G11	Number of Bookmobiles	0

Main Library (H1 - H20)

This is one type of single outlet library or the library which is the operational center of a multiple outlet library. Usually all processing is centralized here and the principal collections are housed here.

H1	Library Name	Grant County Public Library
H2	Street Address	201 Barnes Road
H3	City	Williamstown
H4	Zip Code	41097
H6	Phone	(859) 824-2080
H8	Square Footage	22,700

H11	Number of Meetings Held	392
H12	Library Visits	39,999
H12a	Library Visits Reporting Method	CT - Annual Count
H13	Number of Registered Users	13,349
H14	Number of Uses [Sessions] of Public Internet Computers Per Year	4,232
H14a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
H15	Reference Transactions	316
H15a	Reference Transactions Reporting Method	CT - Annual Count
Hours Open to the Public		
H16a	Sunday Opening Time	Closed
H16b	Sunday Closing Time	Closed
H16c	Hours	0.00
H16d	Monday Opening Time	10am
H16e	Monday Closing Time	8pm
H16f	Hours	10.00
H16g	Tuesday Opening Time	10am
H16h	Tuesday Closing Time	8pm
H16i	Hours	10.00
H16j	Wednesday Opening Time	10am

H16k	Wednesday Closing Time	8pm
H16l	Hours	10.00
H16m	Thursday Opening Time	10am
H16n	Thursday Closing Time	8pm
H16o	Hours	10.00
H16p	Friday Opening Time	10am
H16q	Friday Closing Time	6pm
H16r	Hours	8.00
H16s	Saturday Opening Time	10am
H16t	Saturday Closing Time	4pm
H16u	Hours	6.00
H17	Total Hours Open to the Public (H16c + H16f + H1i + H16l + H16o + H16r + H16u)	54.00
H18	Number of Weeks Main Library is Open	52
H19	Does your library have a Friends group?	No
H20	As of the end of the reporting period, does the library charge overdue fines to any users when they fail to return physical print materials by the date due?	Yes

Facility Info (I1 - I32)

Square Footage

I1	Main Library (from H8)	22,700
I2	Branch Libraries (sum of E8 branch data)	0
I3	Total (I1 + I2)	22,700

Number of Meetings Held

I10	Main Library (from H11)	392
I11	Branch Libraries (sum of E11 branch data)	0
I12	Total (I10 + I11)	392

Library Visits

I13	Main Library (from H12)	39,999
I14	Branch Libraries (sum of E12 branch data)	0
I15	Bookmobiles (sum of G5 branch data)	0
I16	Total (I13 + I14 + I15)	39,999

Number of Registered Users

I17	Main Library (from H13)	13,349
I18	Branch Libraries (sum of E13 branch data)	0
I19	Bookmobiles (sum of G6 branch data)	0
I20	Total (I17 + I18 + I19)	13,349

Number of Uses [Sessions] of Public Internet Computers Per Year

I21	Main Library (from H14)	4,232
I22	Branch Libraries (sum of E14 branch data)	0

I23	Bookmobiles (sum of G7 branch data)	0
I24	Total (I21 + I22 + I23)	4,232

Reference Transactions

I25	Main Library (from H15)	316
I26	Branch Libraries (sum of E15 branch data)	0
I27	Bookmobiles (sum of G8 branch data)	0
I28	Total (I25 + I26 + I27)	316

Public Service Hours per Year

I29	Main Library (sum of H17 * H18)	2,808.00
I30	Branch Libraries (E19)	0
I31	Bookmobiles (sum of G9.3a * G10)	0.00
I32	Total (I29 + I30 + I31)	2,808.00

Library Staff (J1- J5)

Report figures as of the last day of the fiscal year. **Include all positions funded in the library's budget whether those**

To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

To calculate FTEs for seasonal workers, I would use the following example:

- Two three month workers (.25 of year) work 15 hours a week, so
- $15 + 15 = 30$ hrs/wk
- $30/40 = .75$ FTEs
- $.75 * .25 = .1875$ FTE for entire year (based on working only three months)

J1	Number of Librarians with an ALA Accredited Master's Degree in Library Science	3.00
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J2	Librarians without an ALA Accredited Master's Degree in Library Science	0
J3	Total Librarians (J1 + J2):	3.00
J4	All Other Paid Staff	12.00
J5	Total Paid Employees (J3 + J4):	15.00

Library Collection (K1 -K17)

Book Collection

K1	Adult Books (over age 18)	24,428
K2	Young Adult Books (ages 12 to 18)	3,157
K3	Children's Books (under age 12)	16,030
K4	Total (K1 + K2 + K3)	43,615

Digital or Audiovisual Materials

K6	Electronic Books (E-Books)	272,026
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Electronic Collections [databases] (K7a - K7b):

Report the number of electronic collections [databases].

An electronic collection [database] is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts, photographs, music, video, etc.) with a common user interface and software for the retrieval and use of the data. An electronic collection [database] may be organized, curated and electronically shared by the library, or rights may be provided by a third party vendor. An electronic collection [database] may be funded by the library, or provided through cooperative agreement with other libraries, or through the State Library. Do not include electronic collections [databases] that are provided by third parties and freely linked to on the web.

Electronic Collections [databases] do not have a circulation period, and may be retained by the patron. Remote access to the collection may or may not require authentication. Unit records may or may not be included in the library's catalog; the library may or may not select individual titles.

Include electronic collections [databases] that are available online or are locally hosted in the library.

Note: The data or records are usually collected with a particular intent and relate to a defined topic.

Report the number of electronic collections [databases] acquired through curation, payment or formal agreement, by source of access:

Item #K7a Local/Other cooperative agreements

Item #K7b (State government or state library)

Item #K7 Total Electronic Collections [databases].

This is the sum of Local/Other cooperative agreements, and State Electronic Collections [databases] (Item #K7a and #K7b).

K7a	Local/Other Cooperative Agreements	2
K7b	State (State Government or State Library) ** Include 66 KYVL databases **	66
K7	Total Electronic Collections [databases] (K7a+K7b)	68
K9	Audio - Physical Units	2,462
K10	Audio - Downloadable Units	67,748
K13	Video - Physical Units	3,410
K14	Video - Downloadable Units	0
Federal: Format dropped Oct 2022 (even after GCPL purchased a sizable amount of instructional, educational, and sports coaching videos).		
K15	Other Material in Collection	643
K16	Current Print Serial Subscriptions	80
K17	Book/Serial Volumes (K4 + K16)	43,695

Circulation (L1 - L54)

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library. An item checked out counts as one item, no matter how many uses are subsequently made of that one item.

Book Circulation, Adult (over age 18)

L1	Main Library	23,214
L2	All Branches	0
L3	Bookmobile/Outreach	0
L4	Total (L1 + L2 + L3)	23,214

Book Circulation, Young Adult (ages 12 to 18)

L5	Main Library	4,223
L6	All Branches	0
L7	Bookmobile/Outreach	0
L8	Total (L5 + L6 + L7)	4,223

Book Circulation, Children's (under age 12)

L9	Main Library	28,881
L10	All Branches	0
L11	Bookmobile/Outreach	0
L12	Total (L9 + L10 + L11)	28,881

Book Circulation Total

L13	Main Library (L1 + L5 + L9)	56,318
L14	All Branches (L2 + L6 + L10)	0
L15	Bookmobile/Outreach (L3 + L7 + L11)	0
L16	Total (L4 + L8 + L12)	56,318

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Audiovisual Circulation Audio Books

L21 Main Library 376

L22 All Branches 0

L23 Bookmobile/Outreach 0

L24 Total (L21 + L22 + L23) 376

Audiovisual Circulation Other Audio

L25 Main Library 1,000

L26 All Branches 0

L27 Bookmobile/Outreach 0

L28 Total (L25 + L26 + L27) 1,000

Audiovisual Circulation Videos

L29 Main Library 12,536

L30 All Branches 0

L31 Bookmobile/Outreach 0

L32 Total (L29 + L30 + L31) 12,536

Audiovisual Circulation Other

L33 Main Library 2,753

L34 All Branches 0

L35 Bookmobile/Outreach 0

L36 Total (L33 + L34 + L35) 2,753

Audiovisual Circulation Total

L37 Main Library (L21 + L25 + L29 + L33) 16,665

L38	All Branches (L22 + L26 + L30 + L34)	0
L39	Bookmobile/Outreach (L23 + L27 + L31 + L35)	0
L40	Total (L24 + L28 + L32 + L36)	16,665

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Other Materials

L41	Main Library	1,332
L42	All Branches	0
L43	Bookmobile/Outreach	0
L44	Total (L41 + L42 + L43)	1,332

Total Circulation

L45	Main Library (L13 + L37 + L41)	74,315
L46	All Branches (L14 + L38 + L42)	0
L47	Bookmobile/Outreach (L15 + L39 + L43)	0

Electronic Materials are materials that are distributed digitally and can be accessed via a computer, the Internet, or a portable device such as an e-book reader. Types of electronic materials include e-books and downloadable electronic video and audio files. Electronic Materials packaged together as a unit and checked out as a unit are counted as one unit.

L48	Use of Electronic Material	14,911
L49	Total Circulation (L16 + L40 + L44 + L48)	89,226
L50	Successful Retrieval of Electronic Information	17,540

Children's Circulation - The total annual circulation of all children's materials in all formats to all users, including renewals. **(NOTE: This includes books and audiovisual material already counted in previous fields L9 - L16)** Do not count Electronic Material circulation here - that belongs in L48

L51	Main Library	29,162
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L52	All Branches	0
L53	Bookmobile/Outreach	0
L54	Total (L51 + L52 + L53)	29,162

Other Measures of Library Use (M1 - M2)

Please list any measures of library use not collected elsewhere in the annual report. Examples might include Seed Library, In-house Use, Unique Circulating Items, and other Objects of Interest.

Note: Recording these measures is optional. Totals will not be tabulated or reported.

M1	Name or Description of Other Measure of Use	Seed Library
M2	Numerical Statistic of Measure in M1	933

Interlibrary Cooperation (N1 - N6)

Loaned To

N1	Print	106
N2	Nonprint	0
N3	Total (N1 + N2):	106

Borrowed From

N4	Print	327
N5	Nonprint	0
N6	Total (N4 + N5):	327

Programs (O1 - O38)

Please [see long note on Synchronous Program Sessions here](#)

PROGRAM SESSIONS

The Number of Synchronous (Live) Onsite Program Sessions

O1	Number of Programs Targeted at Infants, Toddlers, and Preschoolers (under age 6)	130
O2	Number of Programs Targeted at Elementary School Children (ages 6–12)	17
O3	Number of Programs Targeted at Young Adults (ages 12 to 18)	41

Federal: Grant CPL offered multiple program runs throughout the year, including after-school laptop computer labs with a dedicated librarian to assist with IT, reference, research, etc. Note for laptop computer lab: though asked for such services to be offered to students by parents in the community, not one student participated for the two months the program was run. Grant CPL has also begun a 4-week program on Research Basics to address the lack of research and reference skills with which students are entering into college/community college. We intend to run this series of programs four times a year for the next three years to garner some level of participation. So far, not one teen in the county has participated.

O4	Number of Programs Targeted at Adults (age 19 and older)	68
O5	Number of Programs Targeted at Multiple Age Levels	87
O6	Total Number of Synchronous (Live) Onsite Program Sessions (O1 + O2 + O3 + O4 + O5)	343

The Number of Synchronous (Live) Offsite Program Sessions

O7	Number of Programs Targeted at Infants, Toddlers, and Preschoolers (under age 6)	34
O8	Number of Programs Targeted at Elementary School Children (ages 6–12)	7
O9	Number of Programs Targeted at Young Adults (ages 12 to 18)	2
O10	Number of Programs Targeted at Adults (age 19 and older)	89
O11	Number of Programs Targeted at Multiple Age Levels	0

O12 Total Number of Synchronous
(Live) Offsite Program Sessions 132
(O7 + O8 + O9 + O10 + O11)

The Number of Synchronous (Live) Virtual Program Sessions

O13 Number of Programs Targeted at
Infants, Toddlers, and Preschoolers 0
(under age 6)

O14 Number of Programs Targeted at
Elementary School Children (ages 6–12) 0

O15 Number of Programs Targeted at
Young Adults (ages 12 to 18) 0

O16 Number of Programs Targeted at
Adults (age 19 and older) 0

O17 Number of Programs Targeted at
Multiple Age Levels 0

O18 Total Number of Synchronous
(Live) Virtual Program Sessions 0
(O13 + O14 + O15 + O16 + O17)

PROGRAM ATTENDANCE

Attendance at Synchronous (Live) Onsite Programs

O19 Attendance at Programs Targeted
at Infants, Toddlers, and 2,322
Preschoolers (under age 6)

O20 Attendance at Programs Targeted
at Elementary School Children 260
(ages 6–12)

Federal: GCPL has begun running a monthly homeschooling program that

O21 Attendance at Programs Targeted
at Young Adults (ages 12 to 18) 40

O22 Attendance at Programs Targeted
at Adults (age 19 and older) 280

O23	Attendance at Programs Targeted at Multiple Age Levels	2,072
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Federal: GCPL did not tally

O24	Total Attendance at Synchronous (Live) Onsite Programs (O19 + O20 + O21 + O22 + O23)	4,974
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Attendance at Synchronous (Live) Offsite Programs

O25	Attendance at Programs Targeted at Infants, Toddlers, and Preschoolers (under age 6)	1,044
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O26	Attendance at Programs Targeted at Elementary School Children (ages 6–12)	1,235
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O27	Attendance at Programs Targeted at Young Adults (ages 12 to 18)	97
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O28	Attendance at Programs Targeted at Adults (age 19 and older)	814
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O29	Attendance at Programs Targeted at Multiple Age Levels	0
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O30	Total Attendance at Synchronous (Live) Offsite Programs (O25 + O26 + O27 + O28 + O29)	3,190
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Synchronous (Live) Virtual Program Attendance

O31	Attendance at Programs Targeted at Infants, Toddlers, and Preschoolers (under age 6)	0
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O32	Attendance at Programs Targeted at Elementary School Children (ages 6–12)	0
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O33	Attendance at Programs Targeted at Young Adults (ages 12 to 18)	0
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O34	Attendance at Programs Targeted at Adults (age 19 and older)	0
O35	Attendance at Programs Targeted at Multiple Age Levels	0
O36	Total Synchronous (Live) Virtual Program Attendance (O31 + O32 + O33 + O34 + O35)	0
O37	Total Number of Recorded Program Presentations	0
O38	Total Views of Recorded Program Presentations within 30 Days	0

Self-Directed Activities (Passive Programs) (P1 -

A Self-directed Activity is a planned, independent activity available for a definite time period which introduces participating individuals to any of the broad range of library services or activities which directly provide information to participants. Activities differ from programs in that activities are unstructured and depend on the participation of the attendee to create the experience, rather than a structured presentation offered by librarian to a group at a set time.

Examples of these types of passive activities include DIY stations, craft/activity bags, make and take activity kits, and *Do Science at Home STEAM Kits*.

This does not include informal services such as homework help.

Count all activities, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude activities sponsored by other groups that use library facilities.

Self-directed activities may also have a program component that would be reported in Section O of the report. For example, a program about crafts (report in Section O) may involve constructing objects (report in Section P)

Self-Directed Activities (Passive Programs), Children (under age 12)

P1	Number of Programs	0
P2	Number of Participants	0

Self-Directed Activities (Passive Programs), Young Adult (ages 12 to 18)

P3	Number of Programs	0
P4	Number of Participants	0

Self-Directed Activities (Passive Programs), Other (all ages)

P5	Number of Programs	0
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P6	Number of Participants	0
P7	Total Number of Self-Directed Activities (P1 + P3 + P5)	0
P8	Total Participants in Self-Directed Activities (P2 + P4 + P6)	0

Technology (Q1 - Q5)

Q1	Number of Internet Computers Used by General Public	16
Q2	Number of People Formally Trained by Staff to Use Electronic Resources	0
Q3	Does the library provide wireless internet access (Wi-Fi) for patrons?	Yes
Q4	Wireless Sessions - Annually	8,471
Q4a	Reporting Method for Wireless Sessions	CT - Annual Count
Q5	Website Visits	26,054

Federal: Previous year's visits (beginning Aug. 3rd): 22,897

Intellectual Freedom Challenges (R1)

R1	Number of Intellectual Freedom Challenges	0
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Planning and Evaluation (S1)

S1	Describe significant events, changes, or improvements to your library's facilities, programs, or collections during this past fiscal year. Include a statement describing any new property acquired by the library by any means - purchase, gifts, bequests, et	Patron/Library Services â€¢ GED testing sight use continues to grow â€¢ Notary services use continues to grow â€¢ Training for LA-I staff members Sarah and Keisha to assist patrons with genealogy o Both will be promoted to LA-II in 23/24 â€¢ Calendar of Events posted monthly in Grant County News â€¢ Creation of New Parent Bag; beginning in 23/24 â€¢ Updated shelf signage â€¢ New hand dryers in both front hallway bathrooms â€¢ Shelving updates: expanded DVD collection, relocated Book Club collection â€¢ Contracts signed with iii for new mobile app Public Relations â€¢ Partnered with Grant County Historical Society/Grant County News o GCPL now houses all Grant County News physical archives â€¢ Partnered with Williamstown Woman's Club o Creation of new Parents Bag for newborns in Grant County â€¢ Florence Yalls promotional night o Promotion for new Parents Bag Major accomplishments for the year â€¢ Circulation numbers hit four year high â€¢ New GCPL review created for Grant County Guide â€¢ Addition of acoustic banners in Circ Desk and AV/Teen areas â€¢ Addition of theater curtains for Childrens Dept entry â€¢ Addition of study carrels â€¢ Creation of the new Preservation Lab â€¢ Restoration of goldfish pond
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Board Policies (T1 - T10)

Click on the check box if you have you reviewed your policies in the last five years

T1	Board Reimbursement of Expense Policy	No
T2	Conflict of Interest Policy	No
T3	Ethics Policy	No
T4	Fiscal Responsibility Policy	No
T5	Investment Policy	No
T6	Open Records Policy	No
T7	Procurement Code Policy	No
T8	Sponsorship Policy	No
T9	Trustee Orientation Policy	No
T10	Whistleblower Policy	No

This Report Has Been Completed by: Patrick Goodman

Does your library collect a statistic that you think other Kentucky libraries should collect?

- GED testing (if a testing site) - Proctored exams - Notary services (if offered) - Staff training hours specifically related to library skills (reference basics, research basics, DDC understanding, catalog use, citation & plagiarism understanding, etc.) - Staff training hours specifically related to literacy skills (phonics, vocabulary, reading comprehension for both fiction and informational texts, etc.)

Please add notes for the survey administrator - your reactions to the annual report, the report process, sources of irritation, what could be improved, any feedback that might help in formulating next year's report.

Though not represented in this report, annual circulation numbers by call number allows for Acquisitions to see what is being accessed by patrons. Notably in the Adult-NF collection, which is broken down by DDC centuries in the GCPL ILS.