**GRANT COUNTY PUBLIC LIBRARY**

**BOARD OF TRUSTEES MEETING**

**REGULAR BUSINESS**

**January 8, 2018**

**Call to order:** 7:06 pm Community Room

**Type of meeting:** Regular Business

**Presiding Officer:** Marylee Willoby, Board President

**Quorum:** Present

**Trustees Present:** Marylee Willoby, Paul Messner, Roxanne Howe and Cara Copes

**Also Present:** Susan Nimersheim, Director and Amy Coghill, administrative assistant

**Absent: Matthew Smith**

**Agenda approval and adoption:** There was a motion by Paul Messner to approve and adopt the agenda. It was seconded by Cara Copes. Motion carried.

**Public Comment:** None

**Secretary’s Report:** The December 2017 minutes were reviewed and the report was approved upon a motion made by Paul Messner and a second by Roxanne Howe; motion carried

**Treasurer’s Report:** The December 2017 Financial Report was reviewed and presented. The report was approved upon a motion made by Cara Copes and a second by Roxanne Howe. Motion carried

**Business**

1. Construction and building update information – Construction bids will be open to the public on February 1, 2018. Paul Messner made a motion for the board to meet on February 5, 2018 at 7pm for bid acceptance. Roxanne Howe seconded the motion. Motion carried.
2. 2018 Board appointments – Susan will put an ad in the Grant County News this month that we will be holding an interview process for people interested in becoming a library board member. We will set up interviews of any interested candidates at the March meeting or call a special meeting to do so. Marylee suggested we post a sign at the library about board openings.
3. KDLA cuts – new Regions Funds have been cut another 20%, therefore regions have been reformed. Our region has 30 counties now and our director is Chris Bischoff.
4. Legislative Day is Thursday February 15, 2018
5. Susan gave board members a budget worksheet for FY 2018 to review.

**Policy Review:** None

**Reports:**

1. Director’s Report – Susan presented her report for December
2. Regional Report – Susan presented the regional report as well

**Correspondence:** None

**Board Member Comment:** Marylee asked about the sign. Susan said we will be waiting for Spring. Roxanne asked about the status of heat in the building. Susan said that heat pumps are working and library does have radiant and ceramic heaters for heating smaller spaces.

**Adjournment:**  Motion made to adjourn by Roxanne Howe and seconded by Paul Messner. Adjournment at 7:44 pm

**Next Board Meeting:** Monday, February 5, 2018 at 7pm \*\*\*\*Special Meeting for bid acceptance

Monday, February 12, 2018 at 7pm Regular business meeting

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President Secretary